

American Society for Nutrition (ASN) Journals Issue Replacement Policy

The American Society for Nutrition (ASN) is the publisher of *The American Journal of Clinical Nutrition (AJCN)* and *The Journal of Nutrition (JN)*.

Replacement Policy:

- U.S. subscribers must wait five (5) weeks after the issue cover date but no longer than three (3) months after the issue cover date to submit a replacement request for non-delivery of an issue.
- International subscribers must wait eight (8) weeks after the issue cover date but no longer than six (6) months after the issue cover date to submit a replacement request for non-delivery of an issue.
- Up to two (2) issues per journal will be replaced free of charge during a 12-month subscription year.
- The journals are not responsible for non-delivery of issues if the subscriber fails to provide the journals with a current shipping address.
- The journals are not responsible for non-delivery of issues, particularly to non-US addresses, due to problems with the subscriber's local mail delivery service.
- The journals will not honor replacement requests for issues from a subscription year in which the claimer was not a subscriber.

When requesting a replacement issue for either AJCN or JN, the subscriber must provide the following:

- The journal title
- Missing or damaged volume, issue number, and year
- Customer name
- Customer number
- Customer mailing address

Allow six (6) weeks for receipt of the replacement issue for U.S. addresses and ten (10) weeks for non-U.S. addresses.

Replacement requests may be sent via email to claims@faseb.org or faxed to 301-634-7099. Do not submit the same claim more than once in a 6-week period.

If the replacement request is denied, the missing issue may be purchased using the order form on page two.

Member subscribers should contact mem@nutrition.org.

The ASN Journals

Single Issue Order Form

ALL ORDERS MUST BE PREPAID

Single issues are **\$40** each (U.S. mailing address) or **\$50** each (Non-U.S. mailing address)

Journal title: _____

Issue year: _____ Volume and issue: _____

Shipping Information (please print)

Name: _____

Mailing address:

E-mail address: _____

Payment:

Amount Due: \$ _____

Payment Methods:

- 1) Checks drawn on a US bank/US funds, payable to the American Society for Nutrition.
Checks must have the MICR Encoded Number on the bottom.
- 2) International Money order
- 3) Credit card/Bank card

VISA

MasterCard/EuroCard

American Express

Card Number: _____ Exp Date: _____

Card holder's name: _____ Card holders email: _____

Authorized Signature: _____

Mail or fax with payment to:

ASN Journals
Rm L-5104
9650 Rockville Pike
Bethesda MD 20814 USA

Fax: 301-634-7099